

2110.03 Clean-up Reporting Procedures for Leaking Tanks

Issued January 1, 1994

SUBJECT: Clean-up Reporting Procedures for Leaking Tanks.

APPLICATION: Executive Branch Departments and Sub-units.

PURPOSE: To inform those responsible for petroleum underground storage tank clean-ups of the procedures to follow for compliance with the Leaking Underground Storage Tank (LUST) Act, and to maintain Michigan Underground Storage Tank Financial Assurance (MUSTFA) fund eligibility.

CONTACT AGENCY: Department of Natural Resources (DNR) - Environmental Response Division (ERD), LUST Section.

TELEPHONE: 517/373-8168 (for specific district offices, see below)

FAX: 517/373-9657

SUMMARY: If a release is discovered from a petroleum underground storage tank (UST) owned or operated by a State agency, the agency must submit certain reports within a specified time frame in order to be in compliance with the LUST Act and to maintain MUSTFA fund eligibility.
Also see Procedure 2110.02 for related release reporting procedures.

APPLICABLE FORMS: None.

PROCEDURES:

Agency:

- Reports a confirmed release to the Department of State Police, Fire Marshal Division within 24 hours.
- Within 20 days of the confirmed release, submits an initial abatement report which details steps taken to alleviate potential hazards to life, property and environment.
- Within 45 days of the confirmed release, submits a site characterization report which describes the nature of the release and describes the environment surrounding the release.
- Within 45 days of the confirmed release, submits a free product report which describes free product retrieval systems, type and quantity of the free product.
- Within 45 days of the confirmed release, submits a site investigation work plan to the DNR for review and approval. The site investigation work plan details the work objective for determining the extent of the contamination on the site. It must also include a work schedule of proposed actions.
- All reports, work plans and corrective action plans must be submitted to the appropriate DNR district office indicated below within the required time frame to maintain MUSTFA Fund eligibility. See Procedures 2110.04 and 2110.05.

- District Offices:

-- Cadillac District Office
Rt. #1
8015 South Mackinaw Trail
Cadillac, Michigan 49601
(616) 775-9727

TELEPHONE:

FAX:

(616) 775-9671

-- Gaylord District Office

TELEPHONE:		P. O. Box 667 1732 West M-32 Gaylord, Michigan 49735 (517) 732-3541
FAX:		(517) 732-3541, ext. 5991
	--	Grand Rapids District Office 350 Ottawa Street, NW Grand Rapids, Michigan 49503
TELEPHONE:		(616) 456-1239
FAX:		(616) 456-5071
	--	Jackson District Office 301 Louis Glick Highway Jackson, Michigan 49201
TELEPHONE:		(517) 780-5000
FAX:		(517) 780-5055
	--	Lansing District Office P. O. Box 30028 State Secondary Complex Lansing, Michigan 48909
TELEPHONE:		(517) 322-1300
FAX:		(517) 322-6311
	--	Marquette District Office 1990 U. S. 41 South Marquette, Michigan 49855
TELEPHONE:		(906) 228-6561
FAX:		(906) 228-5245
	--	Plainwell District Office P. O. Box 355 621 North 10th Street Plainwell, Michigan 49080
TELEPHONE:		(616) 685-9886
FAX:		(616) 685-1362
	--	Grayling District Office 1955 North I-75 BL R#3 Grayling, Michigan 49738
TELEPHONE:		(517) 348-6371
FAX:		(517) 348-8825
	--	Saginaw Bay District Office 503 N. Euclid Avenue Bay City, Michigan 48706
TELEPHONE:		(517) 684-9141
FAX:		(517) 684-4482
	--	Southeast District Office 38980 Seven Mile Road Livonia, Michigan 48152
TELEPHONE:		(313) 953-0241
FAX:		(313) 953-0243

State Fire Marshal:

- Notifies the DNR of all confirmed releases.

DNR:

- After reviewing the site investigation work plan, the DNR director may require a corrective action plan with a schedule for implementation. This plan should allow for adequate protection of human health and the environment, as determined by the DNR director.

General Information:

- If there are any questions regarding preparation of the above reports, agencies may call their appropriate district office shown above.

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